

**OVERVIEW AND SCRUTINY PANEL  
(SERVICE SUPPORT)**

14<sup>th</sup> April 2009

**WORK PLAN: STUDIES  
(Report by the Head of Democratic and Central Services)**

**1. INTRODUCTION**

1.1 The purpose of this report is to allow Members of the Panel to review their programme of studies.

**2. STUDIES**

2.1 The Council has a duty to improve the social, environmental and economic well-being of the District. This gives the Overview and Scrutiny Panels a wide remit to examine any issues that affect the District by conducting in-depth studies.

2.2 Studies are allocated according to the current Executive responsibilities. These were advised in agreement with the Panel Chairmen with effect from September 2008.

**Service Delivery:**

Customer Services &  
Information Technology  
Leisure  
Housing & Public Health  
Operational & Countryside Services

**Service Support:**

Finance & Environment  
Resources & Policy  
Planning Strategy /Transportation  
Special Advisor to the Cabinet

2.3 Ongoing studies have been allocated between the Panels accordingly –

STUDY	PANEL	STATUS
Process and Procedures involved with the adoption of roads and sewers.	Service Delivery	Meeting held with the Head of Law, Property and Governance and Communications and Marketing Manager. Further meeting being arranged with representatives from the Law Society.
The Processes involved in Applying for Community Grant Aid and the Effectiveness of Grant Schemes.	Service Delivery	Final report considered by the Cabinet on 29 <sup>th</sup> January 2009. Further investigations being undertaken by the relevant portfolio holders.
Section 106	Service Support	Final report considered by Cabinet on 12 <sup>th</sup> March 2009. Recommendations endorsed.
Maximising Council Income	Service Support	Suggestion made by Working Group to subsume this study into the Overview and Scrutiny Budget Working Group. Recommendation endorsed by Budget Working Group at their

		19 <sup>th</sup> March meeting.
Provision of Leisure Facilities for Young People.	Service Delivery	Working Group established to pursue this matter further. Meeting being arranged with the Head of Operations.

- 2.4 The Service Support Panel have also identified the following as possible future studies:-

Review of the incentives of the Council's Travel Plan.	Service Support
The Council's Future Borrowing Arrangements.	Service Support

### 3. RECOMMENDATION

- 3.1 The Panel is requested to note the progress of the studies selected.

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### BACKGROUND DOCUMENTS

Minutes and Reports from previous meetings of the Overview and Scrutiny Panels.